

फा.क्र. 07/09/स्वीप/लो.स./2019/ 1199  
प्रति,

भोपाल दिनांक 24/01/2019  
28/01/2019

कलेक्टर एवं  
जिला निर्वाचन अधिकारी  
समस्त, मध्यप्रदेश

**विषय : CEO's Weekly Reporting Format for SVEEP preparations for LS 2019.**

भारत निर्वाचन आयोग के पत्र क्रमांक 491/ECI/LET/FUNC/SVEEEP-II/LS2019/2018 दिनांक 22 जनवरी 2019 का कृपया अवलोकन करने का कष्ट करें। भारत निर्वाचन आयोग के दिये गये निर्देशानुसार लोकसभा निर्वाचन 2019 हेतु आपके जिले से संबंधित साप्ताहिक रिपोर्ट संलग्न निर्धारित प्रपत्र में भेजने कष्ट करें।

**संलग्न : उपरोक्तानुसार**



(विकास नरवाल)  
संयुक्त मुख्य निर्वाचन पदाधिकारी  
मध्यप्रदेश

**Speed Post/ E-mail  
Immediate**

**ELECTION COMMISSION OF INDIA**

Nirvachan Sadan, Ashoka Road, New Delhi-110 001

SUJEET KUMAR MISHRA  
UNDER SECRETARY

E-mail – skmishra@eci.gov.in  
Tel. No. 011-23052064

No.491/ECI/LET/FUNC/SVEEP-II/LS2019/2018

Dated: 22<sup>nd</sup> January, 2019

To

The Chief Electoral Officer of  
All States/UTs.

**Sub: CEO's Weekly Reporting Format for SVEEP preparations for LS 2019 – Reg.**

Sir/ Madam,

I am directed to state that the Commission has decided to review the preparations regarding implementation of the SVEEP programme in all the State/UTs ahead of the Lok Sabha elections 2019. The reports are required to be uploaded on the PGR portal in the format specified at annexure 'A'.

2. Accordingly all the States/UTs are requested to upload the reports on a weekly basis every Monday on the PGR portal from 28<sup>th</sup> January, 2019.

Yours faithfully,

**(SUJEET KUMAR MISHRA)  
UNDER SECRETARY**

Encl: a/a

Copy to:

- Sr PPS to CEC/EC(L)
- Sr PPS to Sr DEC(US)
- PPS to DEC (SS)
- PPS to DEC (SJ)
- PPS to DEC (CBK)
- PS to DG (DS)
- PS to DG (DO)
- PA to Dir. (PA)

*Handwritten notes:*  
SVEEP  
send to  
M/DAD  
KJ  
22/1

## SVEEP REPORTING FORMAT AHEAD OF LOK SABHA ELECTIONS 2019

(to be updated from 28<sup>th</sup> January every Monday)

1.	No of District SVEEP Plans received and scrutinized at CEO level	
2.	Has Training of District SVEEP Nodal Officers by SLMTs completed	
3.	Is total no of all women Polling Stations finalized: If yes, how many?	
4.	Total ELCs set up till date in a) Schools and b) Colleges	
5.	Total Chunav Pathshala set up till date (for Communities)	
6.	Total VAF set up till date	
7.	No of Campus Ambassadors in the state (updated figures)	
8.	No of districts where workshop of Campus Ambassadors completed till date	
9.	What hours is the State Helpline functioning	
10.	No of District Helplines activated	
11.	Budget status	
	a. Total Fund Transferred by ECI to State Headquarter	
	b. Total fund Transferred to Districts	
	c. Total fund left with CEO	
	d. Total Expenditure from 'c'	
	e. Amount available with CEO	
12.	Name of State Icon/s (incl PwD)	
13.	<b>ACCESSIBILITY</b>	
	a. No of Districts where District (DMCAE) and AC Committees (ACAE) on Accessible Elections set up	
	b. No of Districts where Disability Coordinators appointed	
	c. Name, designation and contact details of State Disability Coordinator	
	d. No of PwDs mapped booth wise till date	
	e. How many PS managed by all PwD officials planned (if any)?	
	f. Are accessible Voter Education Material available	
	g. Is there a module in all Training on sensitisation of officials	
14.	<b>EVM-VVPAT RELATED</b>	
	a. No of Districts who have given EVM-VVPAT reports as per prescribed format?	
	b. Total No of Static EVM -VVPAT centres activated till date?	
	c. Total Number of mobile vans deployed for EVM-VVPAT Awareness in State till date	
	d. Cummulative no of localities covered by these Vans	

	(villages/hamlets)	
	e. Total No of people who mock voted	
<b>15.</b>	<b>OUTREACH/CAMPAIGN</b>	
	a. No of special awareness or registration camps held for Service Voters in cantonments	
	b. Total no of Public buildings like AWC, CSC, Banks, Post offices etc where Posters for 'Verify Your Details' have been pasted in the state.	
	c. Are all Cinemas showing ECI films under PSA?	
	d. Are weekly Press Briefing being done at CEO and DEO level	

**16. Calendar of SVEEP Activities (Media campaign and Mobilisation Activity)**

Week	Days	Activities at State level	Activities at District Level	Activities at AC Level	Activities at PS level
1	4-10 <sup>th</sup> Feb				
2	11-17 <sup>th</sup> Feb				
3	18-24 <sup>th</sup> Feb				
4	25 <sup>th</sup> Feb - 3 <sup>rd</sup> March				
5	4-10 <sup>th</sup> March				
6	11-17 <sup>th</sup> March				
7	18-24 <sup>th</sup> March				
8	25 <sup>th</sup> - 31 <sup>st</sup> March				

**17. Name or Theme of State Level Media Campaign being undertaken currently (if any) :**

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Newspaper advt	✓ / X
TV	✓ / X
Radio	✓ / X
Cinemas	✓ / X
Digital and Social	✓ / X
Any other (pl specify)	✓ / X