

# ELECTION COMMISSION OF INDIA

NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI-110001

No.464/OBS/OPS/2019

Dated: 7<sup>th</sup> April, 2019

To,

The Chief Electoral Officers  
Of the States and UTs as per list attached.

Subject: Video conference with Central Observers to review the poll preparedness and other necessary activities-reg.

Madam/Sir,

In the view of the ensuing General/Bye Elections in your State/UT, I am directed to state that the **Video-Conference** for reviewing the poll preparedness with the Central Observers (General, Police and Expenditure) deployed in the **First Phase** of the ensuing General/Bye Elections in your State, **will be held on 08.04.2019. A detailed schedule is attached herewith.**

In this regard, the following instructions are issued for compliance.

1. All Central Observers deployed by Commission will attend the Video Conference. However, the presence of DEO or any other officer of the district is **NOT** required during the Video Conference.
2. No tea or snacks should be served during the Video Conference.
3. Only the senior most General, Police and Expenditure Observer will present the inputs and feedback on the election preparedness in respect of each Parliamentary Constituencies. Each speaker must restrict to a maximum of 2 minutes while making the presentation. Any residual point, if necessary, can be presented by any other Observer who wishes to do so.
4. However, all important and relevant election related information should be readily available with all the Observers to respond to any query.
5. Further, all Observers are requested to, inter-alia, specifically highlight the following points in their presentation to the Commission at the time of Video Conference.

**(a) Points of Briefing for General Observers**

- i) Distribution of photo voter slip.
- ii) Arrangements of Polling Stations and management of PWD voters.
- iii) EVM/VVPAT arrangement.
- iv) Grievance monitoring.
- v) SUVIDHA and permissions to Political Parties and Candidates.
- vi) MCC cases and their disposal.

vii) Any other important qualitative inputs.

**(b) Points of Briefing for Police Observers**

- i) Preparation of District Security/Force Deployment plan.
- ii) Use of CPF for area domination and confidence building.
- iii) Law and Order situation.
- iv) Any other important issue or concern.

**(c) Points of Briefing for Expenditure Observers**

- i) Deployment of FS, SST & VST.
- ii) Complaint Monitoring Cell.
- iii) Seizures made by FS, SST & Police.
- iv) Maintenance of Shadow Observation Register.
- v) Inspection of Candidates Accounts.
- vi) Any other important point.

**Further, all Central Observers attending the Video Conference mentioned above must also submit a “Status Note”** on the critical gaps, urgent actionable points, crucial issues or other significant inputs, if any, for the attention of the Commission, latest by 06.04.2019. This Status Note must be concise, lucid, crisp and focused and shall not exceed 2-typed A4 pages. An indicative list of issues/points to be covered in the ‘Status Note’ is mentioned in the enclosed Review Points.

The "Status Note" shall be submitted to the concerned Pr. Secretaries/ Director/ Secretaries of the poll going States through fax/email and also uploaded on the Observer Portal without fail.

You along with you team are also requested to participate in the Video Conference. Accordingly, you are requested to instruct all the concerned to remain present during the Video-Conference at the DEO’s office/ district NIC HQ or location prepared for the purpose by the DEOs on the date and time mentioned above. However, the DEOs are not required to be present at the Video-Conferences.

The above-mentioned instructions may be conveyed to the all Observers deployed by the Commission in your State and necessary arrangements for the Video Conference may be made accordingly.

Kindly acknowledge the receipt.

Yours faithfully,



**(SOUMYAJIT GHOSH)**  
**UNDER SECRETARY**

Copy to –

- 1- Concerned Deputy Election Commissioner (as per list attached) and
- 2- Concerned Pr. Secy/Secy. of concerned Sections(as per list attached)  
for information and necessary action.

**::SCHEDULE FOR THE VIDEO CONFERENCT WITH CENTRAL OBSERVERS  
DEPLOYED IN PHASE 1 ON 08.04.2019::**

State/UT	PC IN PHASE 1	TIME OF VC
Andhra Pradesh	25	11.30 AM to 2.00 PM
Chhattisgarh	1	
Telangana	17	
A & N Islands	1	
Assam	5	2.30 PM to 4.00PM
Manipur	1	
Meghalaya	2	
Mizoram	1	
Nagaland	1	
Sikkim	1	
Tripura	1	
West Bengal	2	4.00 PM to 4.30PM
Jammu & Kashmir	2	
Uttarakhand	5	4.30 PM to 6.30 PM
Arunachal Pradesh	2	
Bihar	4	
Maharashtra	7	
Odisha	4	
Uttar Pradesh	8	
Lakshadweep	1	